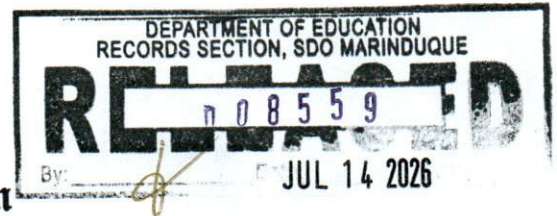




Republic of the Philippines
Department of Education
SCHOOLS DIVISION OF MARINDUQUE



Office of the Schools Division Superintendent

MEMORANDUM
SGOD-2026-137

TO: Assistant Schools Division Superintendent
Chief Education Supervisor, SGOD
Division SGC Composite Team
All Others Concerned

FROM: **LYNN G. MENDOZA, EdD**
OIC, Schools Division Superintendent

TITLE: **ORIENTATION ON THE VALIDATION AND PROVISION OF
TECHNICAL ASSISTANCE ON SCHOOL GOVERNANCE COUNCIL
(SGC) FUNCTIONALITY ASSESSMENT**

DATE: July 14, 2026

1. Pursuant to DepEd Order No. 026, s. 2022 (*Implementing Guidelines on the Establishment of School Governance Council*), this Office, through the School Governance and Operations Division (SGOD), mandates the annual evaluation of School Governance Council (SGC) functionality using the SGC Functionality Assessment Tool (SGCFAT).
2. To ensure the integrity of the data collected and to support schools in maximizing their councils, this Division will conduct an orientation on the validation and provision of technical assistance on School Governance Council (SGC) Functionality Assessment on July 16, 2026 from 9:00 AM to 12:00 PM at SDO Marinduque Conference Hall.
3. This orientation aims to:
 - a. standardize the validation process by clarifying the SGC Functionality Assessment Tool (SGCFAT), criteria, and Means of Verification (MOVs) required to assess the functionality status of SGCs;
 - b. identify the support gaps by establishing a systematic process for identifying specific organizational and operational areas where schools require technical assistance; and
 - c. boost SGC Functionality of elementary and secondary schools by providing actionable guidance on transitioning partially functional SGCs into functional, collaborative bodies.



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4. Participants to this activity are the members of the Division SGC Composite Team:

Mabel F. Musa, PhD, CESO VI	Asst. Schools Division Superintendent
Maita M. Lazares	Chief Education Supervisor, SGOD
Elvin C. Perlas, PhD	Education Program Supervisor, SGOD
Bernadith R. Lacerna	Senior Education Program Specialist, P&RS
Melanie M. Mendoza, EDM	Senior Education Program Specialist, SM&NS
Fretzie P. Alcantara, EdD	Senior Education Program Specialist, SMM&E / SGC Focal
Rey R. Raymundo	Education Program Specialist II, SMM&E
Marisol O. Luarca	Planning Officer III

5. Members of the Division SGC Composite Team are required to bring their own laptops and download the following materials which can be accessed through the link <https://tinyurl.com/MarSGCMaterials>.
6. Immediate dissemination of and strict compliance with the Memorandum is enjoined.

SGOD-SMM&E-FA



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